MINUTES
College General Faculty Meeting
Monday May 2, 2016

PRESENT: Becky Casey, Jae Choi, Maeve Cummings, David O'Bryan, Mary Polfer, Theresa Presley, Peter Rosen, Mary Scimeca, Wei Sha, Dwight Strong, Gail Yarick, Kevin Bracker, Chuck Fischer, June Freund, Anil Lal, Fang Lin, Michael McKinnis, Irene Robinson, Connie Shum, Donald Baack, Linden Dalecki, Chris Fogliasso, Eric Harris, Steve Horner, Sang-Heui Lee, Kristen Maceli, Lynn Murray, Shipra Paul, Jeff Poe, Jay van Wyk, Mary Wachter, Din Cortes, Paul Grimes, Mimi Morrison.

I. Welcome and Opening Remarks – Paul Grimes
    a. Dr. Grimes opened the meeting

II. Updates on Renovation and Expansion Project – architects were not able to attend this faculty meeting as planned because they are preparing final programming to present to the President and the Provost this week.
    a. Slides on three possible alternative approaches (A, B & C)
        i. Dr. Grimes reviewed the three possible alternatives that were presented by the architects to the facilities committee. The budget for any of the three options is $18.5 million.
        ii. Discussion and questions followed about the 3 alternatives.
        iii. Dr. Grimes will send the drawings out to faculty via e-mail.
    b. Reminder to meet with Steve and Jane (architects) on Thursday between 9:00 and 11:00 a.m. in 121 Kelce to provide input and ideas on alternatives. Faculty and staff are encouraged to attend and ask any questions they have.

III. AACSB Update
    a. Application for Continuous Improvement Review due July 1st
        i. The new application form for CIR is very different from the form that was used five years ago, and will take quite a lot of time to complete and get submitted by July 1
        ii. Competitive schools, aspirant schools and peer school lists will be required for the report.
            1. Dr. Grimes asked faculty to think about schools that might be good aspirant schools for us.
            2. Lists should be sent to the Dean or Department Chairs.
    b. College Performance Metrics must be published on the web by July 1st
        i. One of the standards was changed by AACSB so that the college will have to have performance measures/metrics on the college web site and available to the public by July 1.
        ii. The Office of Institutional Research will be working on this gathering the required information and have it posted by the July 1 deadline.
    c. Year of Record will be academic year 2017-18
    d. Review Team will visit in academic year 2018-19 (KLT will request a Fall 2018 date)

i. The architects program would have the college moving back into the building during 2019. All faculty and staff would be housed out of the building during the accreditation visit.

IV. College Bylaws Amendment
    a. Discussion of proposal to add Academic Advising Coordinator to KLT
        i. Dr. Grimes explained the reason that KLT made this proposal.
        ii. Discussion followed.
    b. Vote
        i. Dr. Baack made a motion to accept the proposal with Dr. Lal seconding. There was no discussion. The vote was called for by a show of hands. The faculty voted unanimously to change bylaws as requested.

V. Curriculum Committee Report and Proposal – Kristen Maceli
    a. Discussion of proposal to modify undergraduate Kelce Core – Eric Harris
        i. Dr. Harris reviewed the curriculum proposal to add a "Business Communications" course back into the core college curriculum.
            1. Discussion on the 3 options that were proposed to add a "Business Communications & Professionalism" course into the list of required core courses.
                a. Prerequisites for certain courses would need to be reviewed.
                b. Discussed whether the course would be taught in the college or would be out-sourced to another college.
                c. Most faculty agreed that the Business Communications course is really needed in the curriculum.
            2. Proposal would be to add Business Communications to the core under one of the 3 options that were suggested. Suggestions:
                a. 1st proposal: Dr. Baack made a motion add Business Communications back into the college curriculum as a required course.   Dr. Lal seconded the motion. Vote – proposal was unanimously accepted by a show of hands by the faculty.
                b. 2nd proposal: to let Introduction to Business count as a course that could be taken by business majors toward their degree. This would require a change in the course description restriction. MGMKT Department will need to oversee the changes in the course description. Vote – proposal was passed with one abstention.
        ii. He also reviewed the charges that the committee had from the Dean and what has been completed to date.
        iii. KLT was charged by the faculty to bring a specific proposal back to faculty as to how to incorporate Business Communications into the Kelce Core

VI. Old Business
    a. AOL Update – Dr. Harris discussed the progress the AOL committee has completed this academic year. He will need requested materials submitted to him from faculty before the first meeting in the fall semester. The Committee will be meeting with all AOL constituents.

VII. New Business - none

VIII. Adjournment – 3:25 pm